



THE HIGH COURT OF KERALA

Kochi : 682031

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Date: 10-08-2023

HCKL/3837/2023-DI-3

OFFICIAL MEMORANDUM

Sub:- Courts of District Judiciary - CCD/CrCD deposits - proforma used - instructions - issued.

Ref:- 1) Letter No.B-2658/2023 from the CJM, Manjeri dated 11-04-2023.

2) Letter of this Court of even number dated 15-05-2023.

3) Letter No. TRY/2269/2023-S1 from the Treasury Director dated 12-06-2023.

4) Minutes of the meeting between the Officials of this Court and the officials of the Treasury Department held at the High Court on 23-05-2023.

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Instances have come to the notice of this High Court that the Courts of the District Judiciary are not using uniform proforma for refund of Civil Court Deposits and Criminal Court Deposits. The matter stands considered in detail and the Courts of the District Judiciary are hereby directed to use :-

1. Form No. 68 in Civil Rules of Practice for the refund of Civil Court Deposits.
2. Form No. 38 in Criminal Rules of Practice for refund of the Criminal Court Deposits.

The above said forms shall be accompanied with Treasury SB Form-IV A used for RTGS/Amount Transfer and photocopy of either the pass book of the Savings Account or Cheque leaf of the recipient to effectuate the payment.

(By Order)

Justus Wilson
Assistant Registrar

To:-

All Principal District Judges in the State.(They shall communicate it to all the Courts in their judicial districts forthwith.)

Finance Officer, High Court.

Accounts Officers, High Court(2)

The Confidential Assistant, Registrar(Finance).

Accounts(G-I) Section.

Administrative Record Section

Stock File.