

GOVERNMENT OF KERALA
Abstract

Temporary Advance – Drawal of Temporary Advance and settling of advance in time- instructions.-Orders issued.

FINANCE (EXPENDITURE – B) DEPARTMENT

G.O.(P)No.5/2020/Fin

Dated, Thiruvananthapuram, 09/01/2020

- Read:- 1: G.O(P)No.419/2011/Fin dated 04.10.2011
2. Circular No.87/2019/Fin dated 23/10/2019

ORDER

As per Government Order read (1) above, it was directed that the work advances/temporary advances sanctioned for meeting contingent expenditure of specified kind or on a specific occasion allowed as per Art.99 of KFC Vol.I, should be adjusted by detailed bills/vouchers and settled within three months. It is stipulated further that in cases where temporary advance is not utilised fully but the adjustment bill is submitted in time, interest at the rate of 18% per annum will be charged on the unutilised portion of the advance from the date of drawal to the date of refund of advance. As per the circular 2nd cited, Govt. have issued strict instruction to Administrative Departments and HODs to follow the instructions scrupulously. But it has come to the notice of Govt. that DDOs of some departments having special permission are repeatedly taking advances without settling previous ones and Accountant General has raised several objections in this regard.

Government have examined the matter in detail and following guidelines are issued to settle the temporary advance in time:

1. BIMS should be modified to capture the details such as PEN of the employee to whom the advance is sanctioned so that no new advance should not be permitted without settling the existing one and also the same will be noted in the LPC or NLC of the officer, as the case may be, and necessary entries in SPARK is to be made to avoid disbursing his future payments. The liability will be fixed calculating 18% interest as per G.O read as (1) above.
2. This system should be in place by next financial year
3. In general 10 advances will be permitted in the system. If the first advance is beyond three months, further advance will not be given.
4. If last finance year advance is pending for a department, then no further advance will be permitted.
5. Government permission is required for availing more than 5 advances.
6. The HODs should ensure that there will be necessary budget head and token provision for settling the advances availed in last financial year and to be settled in this financial year in consultation with Finance (Budget) Wing.

(By Order of the Governor)

MANOJ JOSHI
ADDITIONAL CHIEF SECRETARY (FINANCE)

To

The Accountant General (A&E/G&SSA/E&RSA) Kerala,
Thiruvananthapuram

All Departments in the Secretariat

Finance (Budget-F) Department

All Heads of Department

✓ The Director of Treasuries, Thiruvananthapuram

The Nodal Officer (www.finance.kerala.gov.in)

The Stock File/Office Copy

Forwarded/By Order

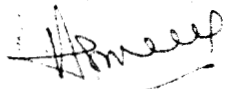


Accounts Officer

Endorsement No: ^{E/}28479/2020 dated 23/01/2020.

Copy forwarded to all treasury officers for
information, and ~~further~~ re.

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23/01/2020 8/23/1/2020


For Director of Treasuries.